

PROPERTY MANAGER'S INVENTORY AND CONDITION REPORT

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CONCERNING THE PROPERT	
Chack only the items that are	Date of Report:
Check only the items that are	in, on, or part of the Property.
Exterior Items	Comments
☐ Mailbox	
☐ Fences & Gates	
□ Sheds & Outbuildings	
□ Lawns, Trees, & Shrubs	
Undergrd. Lawn Sprinkler	
□ Exterior Faucets	
☐ Roof & Gutters	
☐ Siding & Paint	
□ Driveway	
☐ Exterior Doors (doors,	
viewers, locks, stops, & knobs)	
Door Bell	
Exterior Lights	
Patio or Deck	
☐ Water Shut-Off Valve	
Gas Shut-Off Valve	
☐ Electrical Breakers	
☐ Other	
Garage	Comments
☐ Ceilings & Walls	Commonto
☐ Floor	
☐ Light Fixtures	
☐ Cabinets & Shelves	
☐ Auto Door Openers	
☐ Remotes for Doors	
☐ Garage Doors	
☐ Door to Dwelling (door,	
viewer, locks, stops, & knobs)	
Other Doors (doors, viewers locks, stops, & knobs)	
☐ Storage Room	
☐ Other	
Entry	Comments
☐ Ceilings & Walls	
☐ Paint & Wallpaper	
☐ Doors (doors, viewers, locks	
stops, & knobs)	
☐ Light Fixtures	
☐ Windows/Screens/Latches	
Entry (cont.)	Comments

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Property Manager's Inventory and Condition concerning				
☐ Closet Shelves & Rods	<u></u>			
☐ Smoke Alarm	Tested? Dives Dino	Working? ☐ yes ☐ no Batt	orv.	
U Other	resteu: a yes a no	Working: a yes a no batt	.c., y	
- Other				
Living Room	Com	ments		
☐ Ceilings & Walls	John			
☐ Paint & Wallpaper				
Doors (doors, viewers, locks				
stops, & knobs)				
☐ Flooring				
☐ Lights & Ceiling Fans				
☐ Windows/Screens/Latches				
□ Drapes/Blinds/Shutters				
□ Plugs & Switches				
□ Cabinets				
☐ Fireplace/Logs/Equip.				
☐ Smoke Alarm	Tested? □ yes □ no	Working? ☐ yes ☐ no Batt	ery:	
□ Other				
Dining Room	Com	ments		
☐ Ceilings & Walls				
□ Paint & Wallpaper				
☐ Doors (doors, viewers, locks				
stops, & knobs)				
Flooring				
☐ Lights & Ceiling Fans				
□ Windows/Screens/Latches				
□ Drapes/Blinds/Shutters				
☐ Plugs & Switches				
☐ Cabinets☐ Smoke Alarm	Tootod? Divos Dino	Working? Duos Dina Batt	ion.	
U Other	rested? • yes • no	Working? ☐ yes ☐ no Batt	.eı y	
□ Other				
Kitchen & Breakfast	Comi	ments		
Ceilings & Walls				
Paint & Wallpaper				
Doors (doors, viewers, locks stops, & knobs)				
☐ Lights & Ceiling Fans				
☐ Windows/Screens/Latches				
☐ Drapes/Blinds/Shutters				
☐ Plugs & Switches	+			
☐ Pantry & Shelves	1			
☐ Cabinets & Handles				
☐ Drawers & Handles				
☐ Flooring				
☐ Countertops				
☐ Grout & Caulking				
☐ Range/Cooktop				
		monto		
Kitchen & Brfk. (cont.)	Comi	ments		
Microwave				

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110	perty manager a inventory and cor	idition concerning
	Dishwasher	
	Oven (racks, knobs, broiler pan	
_	light cover, bulb, element)	
	Vent Hood (light, fan, & filter)	
	Garbage Disposer	
	Sink/Faucet/Sprayer	
	Refrigerator (shelves, bulb light cover, drawers)	
	Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:
	Other	
На	ills	Comments
	Ceilings & Walls	
	Paint & Wallpaper	
	Doors (doors, viewers, locks	
	stops, & knobs)	
	Flooring	
	Light Fixtures	
	Plugs & Switches	
	Closet Shelves & Rods	
	Cabinets	
	Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:
	Other	
Fa	mily Room	Comments
	Ceiling & Walls	
	Paint & Wallpaper	
	Doors (doors, viewers, locks	
	stops, & knobs)	
	Flooring	
	Lights & Ceiling Fans	
	Windows/Screens/Latches	
	Drapes/Blinds/Shutters	
	Plugs & Switches	
	Closet Shelves & Rods	
	Cabinets	
	Fireplace/Logs/Equip.	
	Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:
	Other	
Ma	aster Bedroom (1)	Comments
	Ceiling & Walls	
	Paint & Wallpaper	
	Doors (doors, viewers, locks	
	stops, & knobs)	
	Flooring	
	Lights & Ceiling Fans	
	Windows/Screens/Latches	
	Drapes/Blinds/Shutters	
	Plugs & Switches	
Ma	aster Bdrm. (cont.)	Comments
1416	autur Barrin (Correi)	

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reperty members a miretime years and	Property Manager's Inventory and Condition concerning				
☐ Closet Shelves & Rods					
☐ Cabinets					
☐ Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:				
☐ Other					
Master Bathroom (1)	Comments				
☐ Ceiling & Walls					
☐ Paint & Wallpaper					
☐ Doors (doors, viewers, locks					
stops, & knobs)					
☐ Lights & Fans					
■ Windows/Screens/Latches					
□ Drapes/Blinds/Shutters					
□ Plugs & Switches					
☐ Closet Shelves & Rods					
□ Cabinets & Handles					
☐ Flooring					
Countertops					
□ Sinks/Faucets/Stoppers					
☐ Tub/Shower & Faucets					
□ Grout & Caulking					
☐ Toilet/Lid/Seat/Paper Hldr					
☐ Heaters & Exhaust Fans					
□ Towel Fixtures					
□ Other					
Bedroom (2)	Comments				
☐ Ceiling & Walls					
Paint & Wallpaper					
☐ Doors (doors, viewers, locks					
☐ Doors (doors, viewers, locks stops, & knobs)					
Doors (doors, viewers, locks stops, & knobs)Flooring					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets 					
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm 	Tested? ves no Working? ves no Battery:				
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets 	Tested? ves no Working? ves no Battery:				
 □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other 					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other	Tested? ves no Working? ves no Battery: Comments				
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks stops, & knobs)					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks stops, & knobs) □ Flooring					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches					
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other □ Other □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters	Comments				
□ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches □ Drapes/Blinds/Shutters □ Plugs & Switches □ Closet Shelves & Rods □ Cabinets □ Smoke Alarm □ Other ■ Bedroom (3) □ Ceiling & Walls □ Paint & Wallpaper □ Doors (doors, viewers, locks stops, & knobs) □ Flooring □ Lights & Ceiling Fans □ Windows/Screens/Latches					

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r roperty manager's inventory and cor	idition concerning
☐ Closet Shelves & Rods	
☐ Closet Shelves & Rods	
☐ Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:
☐ Other	rested: a yes a no working: a yes a no battery.
- Other	
Bedroom (4)	Comments
☐ Ceiling & Walls	
☐ Paint & Wallpaper	
Doors (doors, viewers, locks stops, & knobs)	
☐ Flooring	
☐ Lights & Ceiling Fans	
☐ Windows/Screens/Latches	
□ Drapes/Blinds/Shutters	
☐ Plugs & Switches	
☐ Closet Shelves & Rods	
☐ Cabinets	
☐ Smoke Alarm	Tested? ☐ yes ☐ no Working? ☐ yes ☐ no Battery:
□ Other	
Dethysom (2)	Comments
Bathroom (2)	Comments
☐ Ceiling & Walls	
☐ Paint & Wallpaper	
Doors (doors, viewers, locks stops, & knobs)	
☐ Lights & Fans	
☐ Windows/Screens/Latches	
☐ Drapes/Blinds/Shutters	
☐ Plugs & Switches	
☐ Closet Shelves & Rods	
☐ Cabinets & Handles	
☐ Flooring	
☐ Countertops	
☐ Sinks/Faucets/Stoppers	
☐ Tub/Shower & Faucets	
Grout & Caulking	
☐ Toilet/Lid/Seat/Paper Hldr	
☐ Heaters & Exhaust Fans	
☐ Towel Fixtures	
Other	
- Other	
Rathroom (2)	Comments
Bathroom (3) Ceiling & Walls	Comments
☐ Paint & Wallpaper	
Doors (doors, viewers, locks	
stops, & knobs)	
☐ Lights & Fans	
☐ Windows/Screens/Latches	
☐ Drapes/Blinds/Shutters	
☐ Plugs & Switches	
Bathroom (3) (cont.)	Comments
☐ Closet Shelves & Rods	Commonto

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Pro	Property Manager's Inventory and Condition concerning			
	Cabinets & Handles	<u> </u>		
	Flooring			
	Countertops			
	Sinks/Faucets/Stoppers			
	Grout & Caulking			
	Tub/Shower & Faucets			
	Toilet/Lid/Seat/Paper Hldr			
	Heaters & Exhaust Fans Towel Fixtures			
	Other			
Uti	lity Room	Comn	nents	
	Ceiling & Walls			
	Paint & Wallpaper			
	Doors (doors, viewers, locks			
_	stops, & knobs)			
	Light Fixtures			
	Windows/Screens/Latches			
	Plugs & Switches			
	Closet Shelves & Rods			
	Cabinets & Handles			
	Flooring			
	Countertops			
	Sinks & Faucets			
	Grout & Caulking			
	Washer & Dryer			
	W & D Connections			
	Smoke Alarm	Tested? U yes U no	Working? ☐ yes ☐ no Battery:	
	Other			
	her	Comn	nents	
7	Central AC & Heat (units, filters, thermostats)	Note # of units & filter size.		
	Window A/C Units	Note # of units.		
	Space or Wall Heaters	Note # of units.		
	Water Heater	Note # of units & capacity.		
	Water Softener			
	Alarm System			
	Central Vacuum			
	Other			
Nu	mber of Keys: (Report the r Door keys: Garage Ceiling Fan Remotes:	Door Remotes: Laundry Room Keys:_ 	Security Cards: Mailbox keys: Recreational Facilities Keys or Cards:	
	nature of Person Completing Repo		Signature Printed Name:	Date

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